



TEEGALA KRISHNA REDDY ENGINEERING COLLEGE
(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated by JNTUH)
Medbowli, Meerpet, Saroornagar, Hyderabad – 500 097.
Phone: 040-24092838 Fax: +91-040-24092555
E-mail: tkrec@rediffmail.com Website: www.tkrec.ac.in

Institute Academic Committee

Minutes of Meeting (Academic Committee) held on 01st July 2017 at Principal Chamber at 10.00 A.M.

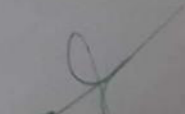
Members Present:-

- | | |
|--------------------------|------------------------|
| 1. Dr.J.B.V.Subrahmanyam | Principal and Convenor |
| 2. Md. Muneeruddin Khan | Member (CIVIL) |
| 3. Dr.K.Soundara Rajan | Member (ECE) |
| 4. Dr.A.Rama Murthy | Member (CSE) |
| 5. Mr. Suresh Babu | Member (IT) |
| 6. Dr.VJE.Caroline | Member (H&S) |
| 7. V.Vijay Kumar | Member (Library) |
| 8. Dr.V.Suryanarayana | Member (MBA) |

Members absent: - Nil

Agenda

1. Review on previous meeting.
2. Student and faculty ratio as per norms.
3. Academic plan.
4. Preparation of Course files, course progress and performance index of students.
5. Implementation of OBE.
6. Attainment of PO's and PEO's.
7. Usage of ICT tools.
8. Faculty Development Programs.
9. Mentoring and counselling of the students.
10. Purchase of any new equipment for the labs as per the norms.
11. Purchase of library books as per the requirement.
12. Celebration of teacher's day, engineer's day and women's day.
13. CRT and TASK


Convenor

PRINCIPAL
TeeGala Krishna Reddy Engineering College
Medbowli, Meerpet, Hyderabad - 97.

Minutes of meeting:

1. The committee reviewed the previous meeting and discussed the action taken.
(The Action taken summary is given in Annexure-I)
2. The committee approved for the appointment of required faculties as per JNTUH norms.
3. The committee approved the academic plan for the year 2017-18 and took note of R16 Regulation for I and II Years.
4. The committee recommended all the faculties to prepare course files which includes (Performance Index of students, course progress, attendance, course handouts etc)
5. The committee recommended **implementation of Outcome Based Education** system, to be in line with accreditation process of various Accreditation agencies.
6. The committee insisted on the attainment of PO's and PEO's with effective teaching, learning and evaluation process.
7. The committee recommended the usage of **ICT tools in teaching learning process.**
8. It is recommended by the committee that each Faculty should attend atleast one FDP Program per year and publish research papers in reputed journals. The faculties are advised to register for PhD in Universities.
9. It is decided by the committee that all department should maintain effective **mentoring system.**
10. It is resolved by the committee to obtain quotation for purchase of any new lab equipment.
11. It is resolved by the committee to obtain quotation for purchase of any new Library books.
12. It is recommended to celebrate engineers day, teacher's day and women's day.
13. It advised to **conduct CRT and TASK to train students** to meet the industry needs.


Convenor
PRINCIPAL
T. Krishna Reddy Engineering College
Meerpet, Hyderabad - 97.

ANNEXURE - I

Action taken Report for Academic Committee Meeting -2016-17/02 dated 24th Nov 2016

S.No.	Resolution	Action Taken
1	Based on feedback analysis the committee recommended to take necessary action.	Each department took necessary steps to improve teaching process.
2	The committee advised cultural committee and sports committee to conduct sports and cultural activities for annual day.	The annual day was successfully celebrated.
3	The committee decided to identify the live projects with the cooperation of department Heads and concerned in-charges.	The students were encouraged to do industry oriented projects.
4	The committee recommended taking initiative for NBA Accreditation documentation.	The concerned departments started the NBA Accreditation documentation process.

The above



Convenor

PRINCIPAL

Teegala Krishna Reddy Engineering College (C)
Medbowli, Meerpet, Hyderabad - 97.




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Phone: 040-24092838 Fax: +91-040-24092555
E-mail: tkrec@rediffmail.com Website: www.tkrec.ac.in

Ref: TKREC/CIR/AC/2/2017

Date: 22.11.2017

CIRCULAR

All the academic committee members are informed to attend the Academic committee meeting to be held on 24th Nov 2017 in Principal chamber at 10:00 A.M


Principal

Copy to: All the HODs, Deans & Director (TKRES)
AO - for information

PRINCIPAL

Teegala Krishna Reddy Engineering College
Medbowli, Meerpet, Hyderabad - 500 097



Academic Committee

Minutes of Meeting (Academic Committee) held on 24th Nov 2017 at Principal Chamber at 10.00 A.M.


Members Present:-

- | | |
|--------------------------|------------------------|
| 1. Dr.J.B.V.Subrahmanyam | Principal and Convenor |
| 2. Md. Muneerudhin Khan | Member (CIVIL) |
| 3. Dr.K.Soundara Rajan | Member (ECE) |
| 4. Dr.A.Rama Murthy | Member (CSE) |
| 5. Mr.Suresh Babu | Member (IT) |
| 6. Dr.VJE.Caroline | Member (H&S) |
| 7. V.Vijay Kumar | Member (Library) |
| 8. Dr.V.Suryanarayana | Member (MBA) |

Members absent: - Nil


Agenda

1. Review on previous meeting.
2. Feedback from the students.
3. Celebration of annual day.
4. Identification of live projects as per the department advice.
5. NBA Accreditation work.


Convenor
PRINCIPAL
Teegala Krishna Reddy Engineering College (.
Medbowli, Meerpet, Hyderabad - 97

Minutes of Meeting

1. The committee reviewed the previous meeting and discussed the action taken.
(The Action taken summary is given in Annexure-I)
2. Based on **feedback analysis** the committee recommended taking necessary action.
3. The committee advised cultural committee and sports committee to conduct sports and cultural activities for annual day.
4. The committee advised the departments to identify the **live projects** with the cooperation of department Heads and concerned in-charges.
5. The committee appreciated the NBA Progress by the concerned departments and advised the departments to go for NAAC Accreditation documentation.



Convenor

PRINCIPAL
Teghr Kashi P. S., Engineering College I
Mumbai, Maharashtra

ANNEXURE - I

Action taken Report for Academic Committee Meeting -2017-18/01 dated 1st July 2017

S.No.	Resolution	Action Taken
1	The committee approved for the appointment of required faculties as per JNTUH norms.	The required faculties were appointed.
2	The committee approved the academic plan for the year 2017-18.	The departments are implementing the academic plan as per the schedule. R16 syllabus is implemented for I and II Year students.
3.	The committee recommended all the faculties to prepare course files which includes (Performance Index of students, course progress, attendance, course handouts etc)	All faculties were instructed to prepare course files which includes, course instruction material, CO-PO-PEO's, Unit wise questions, Assignments, previous years JNTUH question papers, Result analysis of previous students.
4.	The committee recommended implementation of Outcome Based Education system, to be in line with accreditation process of various Accreditation agencies.	Department wise faculties are made familiarized with OBE and the evaluation process. Faculties are encouraged to attend workshops on OBE.
5.	The committee insisted on the attainment of PO's and PEO's with effective teaching, learning and evaluation process.	All the faculties are trained to Map CO-PO and PEO's. The teaching-learning and evaluation process should reach the attainment level of PO's and PEO's.
6.	The committee recommended the usage of ICT tools in teaching learning process.	Each department is provided with one E-Class room. The faculties are advised to make use of it for better teaching methods.
7	It is recommended by the committee that each Faculty should attend atleast one FDP Program per year and publish research papers in reputed journals. The faculties are advised to register for PhD in Universities.	The departments are encouraging the faculties to attend FDP Programs and Publish papers in reputed journals. Some of the faculty members are already in PhD external program and other faculty members are encouraged to write entrance exam for PhD admission.
8	It is decided by the committee that all department should maintain effective mentoring system.	Mentoring system is effectively implemented with 1:20 ratio.
9	It is resolved by the committee to obtain quotation for purchase of any new lab equipment.	As per the JNTUH norms new equipments were purchased.
10	Purchase of library books as per the requirement.	New books are purchased as per the faculty recommendations for new programs.
11	It is recommended to celebrate engineers day, teacher's day and women's day.	Teacher's day was celebrated on 5 th September 2017. Engineer's day was celebrated on 15 th September 2017. Women's day will be celebrated on 8 th march 2018.
12	It advised to conduct CRT and TASK to train students to meet the industry needs.	CRT and TASK is implemented by TPO.


Convenor

PRINCIPAL

Sri Krishna Reddy Engineering College (S.K.R.E.C.)

Vijayawada - 850015

ANNEXURE - I

Action taken Report for Academic Committee Meeting -2017-18/01 dated 24th Nov 2017

S.No.	Resolution	Action Taken
1	Based on feedback analysis the committee recommended taking necessary action.	All the departments are taking necessary actions to improve teaching learning process.
2	The committee advised cultural committee and sports committee to conduct sports and cultural activities for annual day.	Annual Day will be celebrated on 30 th March..
3.	The committee advised the departments to identify the live projects with the cooperation of department Heads and concerned in-charges.	Students were encouraged to do industry oriented live projects.
4.	The committee appreciated the NBA Progress by the concerned departments and advised the departments to go for NAAC Accreditation documentation.	NBA successfully done for CSE and EEE department. All the departments are working on NAAC documentation.


Convenor

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Maddur, Hampi, Hyderabad - 50