



TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(Affiliated to JNTUH, approved by AICTE, accredited by NBA & NAAC 'A' grade)

Medbowli, Meerpet (v), Balapur (m), Hyderabad -500097.

E-mail: tkrec@rediffmail.com Website: www.tkrec.ac.in

Ref No. : IQAC/CIR/2021-22/20210906/1

06th Sep, 2021

CIRCULAR

For enhancing quality in the institution IQAC cell as per NAAC guidelines have been formed and members are inducted into the committee. The following is the updated list of members for the period 2021-2022.

S.No	Member Category	Name
1.	Chairman	Dr. K Venkata Murali Mohan, Principal
2.	Vice-chairman	Dr. K M V Madan Kumar, Vice- Principal
3.	Coordinator/Director	Dr. R. Shankar, Professor, ECE, TKREC.
4.	External Member (Academics)	Dr. D. V. Ravi Shankar, Principal, TKR College of Engineering & Technology Hyderabad.
5.	External Member (Alumni)	Mr. Santhosh kumar, Co-founder and COO, Olive drones and agricultural technologies pvt limited Hyderabad.
6.	External Member (Industry)	Mr. P. Madhu Kumar Reddy, Associative Director, Novartis, Hyderabad.
7.	Internal Member (Faculty)	1. Dr .N Rajasekhar Varrma, Professor, EEE 2. Dr.C.Anna Palagan, Professor, ECE 3. Dr. Hemaanitha, Professor, Civil 4. Dr.Vadivelan N, Professor, CSE 5. Dr. Anto A Micheal, Associate Professor, CSE 6. Dr. J. Praveen Kumar, Associate Professor, IT 7. Dr.V.Madhavi, Professor, H & S
8.	Internal Members (Administration)	Mr. D. Narsimha Reddy Assistant Controller of Examinations, TKREC.
9.	Co-coordinator	Dr. Anto A Micheal, Associate Professor, CSE
10.	Student invitees	21R91E0013 G.Ruchitha MBA 19R91A0443 P. Vishnu Vardhan ECE 19R91A0160 Kethavath Nikhil CE 19R91A0507 A.Rakshitha CSE 19R91A1236 Rachakonda Sadvika IT 20R95A0240 Thumuluri Usha EEE

Copy to

1. All HoDs
2. All members
3. File

K Venkata Murali Mohan
Principal

Dr. K Venkata Murali Mohan

PRINCIPAL

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Ref: TKREC/IQAC/CIR/20210921/01a

21st Sept, 2021

CIRCULAR

IQAC Committee meeting will be held on 23rd Sept, 2021 at 2.00 pm in the Principal Chamber. All the committee members are requested to attend the meeting to discuss the following agenda:

Agenda:

- ✓ Identification of committee members for data updation.
- ✓ Format for Performance Appraisal for Teachers
- ✓ Nomination of coordinators for IQAC at Department-level
- ✓ Preparation of Report department-wise regarding quality and excellence shown by the faculty

Praveen
21/9/21

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1. Principal Office
2. Dr. K M V Madan Kumar, Professor, Vice- Principal
3. Dr. R.Shankar, Professor, ECE
4. Dr .N Rajasekhar Varrma, Professor, EEE
5. Dr.C.Anna Palagan, Professor, ECE
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E-mail: tkrec@rediffmail.com Website: www.tkrec.ac.in

Ref: TKREC/IQAC/20210923/01b

Date: 23-09-2021

IQAC Meeting

Venue: Principal Chamber

Time: 2:00 PM

Members Present

S.No.	Name of the Members	Designation	Position
1.	Dr. K Venkata Murali Mohan	Principal	Chairman
2.	Dr. K M V Madan Kumar	Vice- Principal	Vice-Chairman
3.	Dr. R.Shankar	Professor, ECE	Coordinator
4.	Dr N Rajasekhar Varrma	Professor, EEE	Member
5.	Dr.C.Anna Palagan	Professor, ECE	Member
6.	Dr. Hemaanitha	Professor, Civil	Member
7.	Dr.Vadivelan N	Professor, CSE	Member
8.	Dr. Anto A Micheal	Associate Professor, CSE	Member
9.	Dr. J. Praveen Kumar	Associate Professor, IT	Member
10.	Dr.V.Madhavi	Professor, H & S	Member

The meeting was held in Principal chamber on 23-09-2021 at 2:00PM. The meeting was presided by the Principal to discuss the following agenda:

Agenda:

- ✓ Identification of committee members for data updation.
- ✓ Format for Performance Appraisal for Teachers
- ✓ Nomination of coordinators for IQAC at Department-level
- ✓ Preparation of Report department-wise regarding quality and excellence shown by the faculty



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Minutes of Meeting:

1. The committee felt that IQAC has to work continuously for collecting and collating qualitative and quantitative data from each department, hence members should be identified to collect the data and for updation.
2. The committee felt that it is part of academic section and needs to develop a proforma for annual performance appraisal for teachers.
3. The committee suggested the Departments to nominate Professor as Coordinators for IQAC at departmental level.
4. The prime objective of IQAC is quality. Hence IQAC have to segregate the list of best and excellence shown by the faculty members departmental-wise enabling the management to facilitate and to reward them.

Action taken on Previous Meeting:

S.No	Agenda	Action Taken
1.	Discuss regarding the conduction of project reviews for final year students	The project reviews has been conducted for final year students
2.	Review on syllabus completion	In each department the syllabus completion by all faculties is reviewed
3.	Checking of course files of all departments of previous semester.	Course files of previous semester are checked.
4.	Encouraging the faculty to write papers in reputed journals during pandemic	All faculties are encouraged to publish atleast one paper in Scopus indexed journal.


CO-ORDINATOR


VICE-PRINCIPAL


PRINCIPAL

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Ref: TKREC/IQAC/CIR/20211123/02c

23rd Nov, 2021

CIRCULAR

IQAC Committee meeting will be held on 24th Nov, 2021 at 2.00 pm in the Principal Chamber. All the committee members are requested to attend the meeting to discuss the following agenda:

Agenda:

- ✓ AQIS proposal submissions
- ✓ Identification of committee members for JNTUH data updating.
- ✓ FDP proposal submissions
- ✓ Conduction of seminars in all departments
- ✓ Courser file follow up

Praveen
23/11/21
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(UGC-AUTONOMOUS)
Medbowli, Meerpet, Hyderabad

Copy to:

1. Principal Office
2. Dr. K M V Madan Kumar, Professor, Vice- Principal
3. Dr. R.Shankar, Professor, ECE
4. Dr .N Rajasekhar Varrma, Professor, EEE
5. Dr.C.Anna Palagan, Professor, ECE
6. Dr. Hemaanitha, Professor, Civil
7. Dr.Vadivelan N, Professor, CSE
8. Dr. Anto A Micheal, Associate Professor, CSE
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Ref: TKREC/IQAC/20211124/02d

Date: 24-11-2021

IQAC Meeting

Venue: Principal Chamber

Time: 2:00 PM

Members Present

S.No.	Name of the Members	Designation	Position
1.	Dr. K Venkata Murali Mohan	Principal	Chairman
2.	Dr. K M V Madan Kumar	Vice- Principal	Vice-Chairman
3.	Dr. R.Shankar	Professor, ECE	Coordinator
4.	Dr N Rajasekhar Varrma	Professor, EEE	Member
5.	Dr.C.Anna Palagan	Professor, ECE	Member
6.	Dr. Hemaanitha	Professor, Civil	Member
7.	Dr.Vadivelan N	Professor, CSE	Member
8.	Dr. Anto A Micheal	Associate Professor, CSE	Member
9.	Dr. J. Praveen Kumar	Associate Professor, IT	Member
10.	Dr.V.Madhavi	Professor, H & S	Member

The meeting was held in Principal chamber on 24-11-2021 at 2:00PM. The meeting was presided by the Principal to discuss the following agenda:

Agenda:

- ✓ AQIS proposal submissions
- ✓ Identification of committee members for JNTUH data updating.
- ✓ FDP proposal submissions
- ✓ Conduction of seminars in all departments
- ✓ Course file follow up



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Minutes of Meeting:

1. The committee decided to encourage faculty members to submit AQIS proposals.
2. The committee felt that IQAC members Dr. Anto A Micheal and Dr. R.Shankar can collect and collate data from each department, to upload in JNTUH web portal
3. The committee decided to encourage faculty members to conduct and attend various faculty development program relevant to their domain.
4. The committee decided to encourage faculty members to organize seminars with industry resource persons.
5. The committee decided to encourage faculty members to complete their course files and update them often

Action taken on Previous Meeting:

S.No	Agenda	Action Taken
1.	Identification of committee members for data updation	Committee members are identified in each and every department to for faculty and student data updation
2.	Format for Performance Appraisal for Teachers	Performance appraisal format for teachers is designed by principal and circulate to faculty members
3.	Nomination of coordinators for IQAC at Department-level	For each and every department IQAC coordinators are identified and nominated
4.	Preparation of department-wise report regarding quality and excellence shown by the faculty	Department-wise report regarding quality and excellence shown by faculty is prepared.


CO-ORDINATOR


VICE- PRINCIPAL


PRINCIPAL

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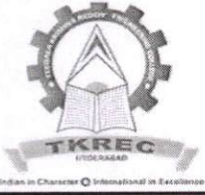
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Ref: TKREC/IQAC/CIR/20220125/03e

25th Jan, 2022

CIRCULAR

IQAC Committee meeting will be held on 27th Jan, 2021 at 2.00 pm in the Principal Chamber. All the committee members are requested to attend the meeting to discuss the following agenda:

Agenda:

- ✓ TSCOST Project submission.
- ✓ Conduct of conference
- ✓ Verification of Course File
- ✓ Verification of Lab Manuals

Praveen
25/1/22
PRINCIPAL

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Copy to:

1. Principal Office
2. Dr. K M V Madan Kumar, Professor, Vice- Principal
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5. Dr.C.Anna Palagan, Professor, ECE
6. Dr. Hemaanitha, Professor, Civil
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Ref: TKREC/IQAC/20220127/03f

Date: 27-1-2022

IQAC Meeting

Venue: Principal Chamber

Time: 2:00 PM

Members Present

S.No.	Name of the Members	Designation	Position
1.	Dr. K Venkata Murali Mohan	Principal	Chairman
2.	Dr. K M V Madan Kumar	Vice- Principal	Vice-Chairman
3.	Dr. R.Shankar	Professor, ECE	Coordinator
4.	Dr N Rajasekhar Varrma	Professor, EEE	Member
5.	Dr.C.Anna Palagan	Professor, ECE	Member
6.	Dr. Hemaanitha	Professor, Civil	Member
7.	Dr.Vadivelan N	Professor, CSE	Member
8.	Dr. Anto A Micheal	Associate Professor, CSE	Member
9.	Dr. J. Praveen Kumar	Associate Professor, IT	Member
10.	Dr.V.Madhavi	Professor, H & S	Member

The meeting was held in Principal chamber on 27-1-2022 at 2:00PM. The meeting was presided by the principal to discuss the following agenda:

Agenda:

- ✓ TSCOST Project submission
- ✓ Conduct of conference
- ✓ Verification of Course File
- ✓ Verification of Lab Manuals



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Minutes of Meeting:

1. The committee suggested that every department should submit a project proposal under TS Cost with in a period of one month
2. The committee suggested that two or more departments may jointly organize conferences within the next six months.
3. Committee suggested that course files of each department should be verified by IQAC.
4. The committee suggested that the lab manuals of each department should be verified by IQAC.

Action taken on Previous Meeting:

S.No	Agenda	Action Taken
1.	AQIS proposal submissions	Faculties have submitted different proposals from each department
2.	Identification of committee members for JNTUH data updating.	Committee members are identified to collect and collate data from each department for data updation
3.	FDP proposal submissions	Faculties have submitted FDP proposals from each departments
4.	Conduction of seminars in all departments	All departments have organized atleast one seminar in association with industry
5.	Course file follow up	All faculties from each department has completed course file

VICE- PRINCIPAL

CO-ORDINATOR

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Ref: TKREC/IQAC/CIR/20220303/04g

3rd March, 2022

CIRCULAR

The IQAC Committee meeting will be held on 4th March, 2022 in Principal Chamber at 2.00 pm. All the committee members are requested to attend the meeting to discuss the following agenda:

Agenda:

- ✓ Conduction of Exams
- ✓ Conduction of IIC programs
- ✓ Review of mentoring of all faculty members

Praveen
23/3/22
PRINCIPAL

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Copy to:

1. Principal Office
2. Dr. K M V Madan Kumar, Professor, Vice- Principal
3. Dr. R.Shankar, Professor, ECE
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5. Dr.C.Anna Palagan, Professor, ECE
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E-mail: tkrec@rediffmail.com Website: www.tkrec.ac.in

Ref: TKREC/IQAC/20220304/04h

Date: 04-03-2022

IQAC Meeting

Venue: Principal Chamber

Time: 2:00 PM

Members Present

S.No.	Name of the Members	Designation	Position
1.	Dr. K Venkata Murali Mohan	Principal	Chairman
2.	Dr. K M V Madan Kumar	Vice- Principal	Vice-Chairman
3.	Dr. R.Shankar	Professor, ECE	Coordinator
4.	Dr N Rajasekhar Varrma	Professor, EEE	Member
5.	Dr.C.Anna Palagan	Professor, ECE	Member
6.	Dr. Hemaanitha	Professor, Civil	Member
7.	Dr.Vadivelan N	Professor, CSE	Member
8.	Dr. Anto A Micheal	Associate Professor, CSE	Member
9.	Dr. J. Praveen Kumar	Associate Professor, IT	Member
10.	Dr. V.Madhavi	Professor, H & S	Member

The meeting was held in Principal chamber on 04-03-2022 at 2:00 p.m. The meeting was presided over by the principal to discuss the following agenda:

Agenda:

- ✓ Conduction of Exams
- ✓ Conduction of IIC programs
- ✓ Review of mentoring of all faculty members



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Minutes of the Meeting:

1. The committee framed few guidelines for smooth conduction of exams.
2. The committee suggested the departments to conduct more programs under IIC to foster the culture of innovation in the college.
3. The committee reviewed mentoring of all faculty members and gave few suggestions to improve mentoring process.

Action taken on Previous Meeting:

S.No	Agenda	Action Taken
1.	TSCOST Project submission	Faculties from each department have submitted project proposals for TSCOST
2.	Conduct of conference	Each department are advised to conduct one conference
3.	Verification of Course File	The course files submitted by faculties in all departments are verified
4.	Verification of Lab Manuals	The lab manuals designed by faculties in all departments are verified


CO-ORDINATOR


VICE- PRINCIPAL


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