

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH)  
Accredited by NAAC- 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur, Hyderabad, Telangana- 500097,  
Mob: 8498085218. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



Date: 14-08-2023

## C I R C U L A R

### Sub: Coordinators of various Committees – Reg

All the staff members and students are hereby informed that the following staff members are appointed as Overall Coordinators of the committees with immediate effect i.e. 14-08-2023 until further orders. Coordinators are directed to conduct the meeting with members and review as per schedule and take signatures from the under-signed

S. No	Departments / Committee	Coordinator	Dept. Members	Meeting Frequency
1	Planning and Evaluation Committee	Dr. B Srinivasa Rao, Dean of Academics & Prof in CSE	Dr K M V Madan Kumar Dr. M Suresh Babu, CSE Dr N Vadivelan, AIML Dr V Surya Narayana, MBA G L N Reddy, AO	Annually
2	Grievance Redressal Committee for Staff and Students	Dr. K Sidda Reddy, Professor and HOD, IT Dept	Mr. N. Bharani Kumar, Asst. Prof in CE Mr. Mohd Muneeruddin Khan, Prof in CE Mr. N. Naga Sridhar, Asst. Prof. in EEE Mrs. V. Amulya, Asst. Prof in ECE Mrs. N V N Sowjanya, Asst.Prof. in CSE Mrs. A. Jyoshna, Asst. Prof in IT Dr V J E Caroline (H&S) Dr. V. Suryanarayana (MBA) Mrs. Sangeeta Jawar (AIML)	Quarterly
3	Exam Committee	Dr. K M V Madan Kumar, COE Prof in AIML	Mr. Thirlokmath Reddy (CE) Mr. Ch.Sai Deepak (EEE) Mr. Ch. Shekar (ECE) Mr. T.Rakesh (CSE) Mr. V.V.Ramanjaneyulu(CSE) Mrs. G. Archana (IT) Mr.G. Srinivas (MBA) Mrs. Annapurna (MBA) Mrs. K. Lavanya (H&S) Mrs. G. Rani (AIML)	Biannually
4	Admission Committee	Dr. K Srinivas Reddy Prof in ECE	Mr D N Reddy ACE Mr Chandra Shekar Reddy, AAO Mrs Uma Rani, Office Staff	Annually

5	Library Committee & NPTEL/MO OCS	Mr.V Vijay Kumar Librarian	Mr. P. Surendar (CE) Dr. B. Vidyasagar (EEE) Mrs. K. Bhulakshmi (ECE) Mrs. E. Sirisha (CSE) Mrs. V. Lalitha Lavanya (IT) Mrs. K.Srujitha (MBA) Mr. R. Srinivas Reddy (H&S) Mrs. S. Mounika (AIML)	Biannually
6	Student Welfare Committee	Dr. Suresh Babu Dean Student Welfare Prof of CSE	Mr. B. Ramesh (CE) Mrs. J. Rachana (AIML) Mr. P.V. Rama Gopal Rao (CSE) Mrs. CH. Prasanna (EEE) Mrs. B. Sushmitha (IT) Mrs. B. Padmini (ECE) Mrs. Lalitha (MBA) Mrs. G. Vedavathi (H&S)	Biannually
7	Internal Complaint Committee	Dr. V Madhavi Dept of H & S	Mrs. D. Sai Priyanka (CE) Mrs. S. Lavanya (EEE) Mrs. V. Lavanya (ECE) Mrs. B. Rajani (CSE) Mrs. B. Nirupama (IT) Mrs. Annapurna (MBA) Mrs. K.Kavitha(H&S) Mrs. Navatha (AIML)	Quarterly
8	Extra-Curricular / Co-Curricular Committee	Dr. N Raja Shekar Varma, Dept. of EEE	Mrs. G. Lavanaya (CE) Mrs. S.Lavanya (EEE) Mrs. D. Ramadevi (ECE) Mrs. G.Swetha (CSE) Mrs. A. Vijetha (IT) Mrs. K. Lalitha (MBA) Mr. L. Nagaraju (H&S) Mr. Naresh (AIML)	Biannually
9	Academic Audit Committee	Dr. B Srinivasa Rao, Dean of Academics & Prof in CSE	Dr.Ch.V.Phani Krishna (CSE) Mr. Mohd Muneeruddin Khan(CE) Mr. Sunil Kumar Yadav (AIML) Mr. T. Madhu Babu (EEE) Mrs. A. Vijetha (IT) Dr. Radhamma(ECE) Mrs. N.Usharani (H&S)	Biannually
10	Anti-Ragging Committee	Dr. Sk.Umar Faruk HOD, ECE	Dr. V.Suryanarayana(MBA) Mr. G. Veeresh Kumar(CE) Mr .Dhasharatha G (EEE) Mrs. B. Vijitha (CSE) Mrs. S.Pavani (IT) Mrs. K. Shiva Maha Lakshmi (H&S) Mrs. A. Mounika (AIML)	Quarterly
11	Committee for SC/ST	Dr. Ch. Ramesh Prof of MBA	Mrs. B. Jayamma (CE) Mr. K. Santhosh (EEE) Mr. N. Aravind (ECE) Dr. K. Devadas (CSE) Mr. M. Ramu (IT) Dr. Ch. Ramesh (MBA) Mrs. M.Devika (H&S) Mrs. G. Rani (AIML)	Quarterly

12	Internal Quality Assurance Cell (IQAC)	Dr. R.Shankar Prof in ECE	Mr. T. Pavan Kumar (CE) Dr N Rajasekhar Varrma (EEE) Dr. C.Annapalagan (ECE) Dr. R.Shankar (ECE) Mrs. K.Srilatha (CSE) Dr. J. Praveen Kumar (IT) Dr. V.Madhavi (H&S) Mrs. K. Srujitha (MBA) Mrs. J. Rachana (AIML)	Quarterly
13	IPR and R&D Cell	Dr. N Vadivelan, Dean R & D HOD, AIML	Mr. T. Pavan Kumar (CE) Mr. B.Vidya Sagar (EEE) Dr. C. Anna Palagan(ECE) Dr. Pranay Nath Reddy(CSE) Dr. V. Sidda Reddy (IT) Dr. Ramesh Chandravath (MBA) Dr A. Nagarjuna (H&S) Mrs. K. Renuka (AIML)	Biannually
14	Institution-Industry Cell(IIC) & EDC	Mr. V.Suryanarayana Dean EDC HOD, MBA	Mr. Mohd Muneeruddin Khan(CE) Mr. B.Ramesh (EEE) Mr. G. Chenna Kesava Reddy (ECE) Mr. K. Raghavender (CSE) Mr. J.Sudheer Kumar (IT) Dr. V.Suryanarayana(MBA) Mrs D.S. Laxmi Sudha Rani (H & S) Mrs. A. Mounika (AIML)	Biannually
15	Media Cell	Mr. T. Madhu Babu HOD EEE	Mr. P. Anil Kumar (CE) Mr T.Madhu Babu (EEE) Mrs. V. Deepa (ECE) Mrs. K.Sandhya(CSE) Mrs. B. Sushmitha (IT) Mr.G.Srinivas(MBA) Mr. R. Nagaraju (S&H) Mrs. S. Mounika (AIML)	Biannually
16	Training and Placements Cell	Mrs.Poonam Naidu (TPO Cell)	Mr. B.Suresh (CE) Mr.N.Rameshbabu(EEE) Mr. P. Satish Chandra (ECE) Mrs.C. Archana (CSE) Dr. M Ramu (IT) Mrs. Nandu Sree (MBA) Dr K. Kumaraswamy (H&S) Mr. Sunilkumar Yadav (AIML) Mrs.Poonam Naidu (TPO Cell)	Biannually
17	NSS/NCC	Mr K Kumara Swamy Asst. prof in ECE	Mr. N. Rajashekar (CE) Mr G. Satheesh Kumar (EEE) Mr K. Kumaraswamy (ECE) Mr Koteshwara Chary (CSE) Mrs.S. Sravan Kumar (IT) Mr.D.Srisailam(MBA) Mr Phani Kumar (H&S) Mr. Naresh (AIML)	Biannually

18	Students Attendance Committee	Mrs. E Aruna Asst.Prof. in IT	Mrs. Jayamma (CE) Mr. M.Rosaiah (EEE) Mrs. K. Bhargavi (ECE) Mrs. G. Swathi (CSE) Mrs. E Aruna (IT) Mr. G.Srinivas(MBA) Mrs. M. Devika (H&S) Mrs. J. Rachana (AIML)	Quarterly
19	News Letter & Literacy Club	Mrs. G.Padmavathi Asst. Prof in H&S	Mrs. S. Nagalaxmi(CE) Ms. K R Sree Jyothi (EEE) Mrs. S. Prathyusha (ECE) Mrs. P. Swetha (CSE) Mrs. G. Raj Kumar (IT) Mrs. Annapurna (MBA) Mr. Manodip Chakraborty (H&S) Mrs. J. Sangeeta (AIML)	Quarterly
20	Purchase Committee	Mr. S. Nagi Reddy Asst. Prof in ECE	Mrs. M. Naga Sailaja (CE) Mr. K Santhosh (EEE) Mr. S. Nagireddy (ECE) Mr. J. Mahesh (CSE) Mrs. N. Priyanka (IT) Mrs. K.Srujitha (MBA) Mrs H.Vindhya (H&S) Mr. Naresh (AIML)	Biannually
21	RTI cell	Mr. G L N Reddy (AO)	Mr. G L N Reddy (AO) Mr.P.Chandra Shekar	Biannually
22	Professional Societies Committee	Dr. B Vidya Sagar Prof in EEE	Mr. P. Chaitanya (CE) Dr. B. Vidya Sagar (EEE) Dr. D. Vemana Chary (ECE) Mr. B Narsingam(CSE) Mrs. S Pavani(IT) Mr. G.Srinivas(MBA) Dr. T. Prasanthi (H&S) Mrs. K. Renuka (AIML)	Biannually
23	Website committee	Dr. J Praveen Kumar HOD, CSD	Mr. N Chandragupta (CE) Mr.G.Sathish Kumar(EEE) Mr. N. Aravind (ECE) Mr. Idrush(CSE) Dr. J Praveen Kumar (IT) Mrs. T.Shivanand(H&S) Mr. K. Lalitha (MBA) Mr. S. Sanjeeva Rao (CSG) Dr. N. Vadivelan (AIML)	Biannually
24	Time Table	Dr. K Bhargavi Prof in CSE	Mrs. K. Srujitha (MBA) Mrs. S. Nagalaxmi(CE) Mr. N. Naga Sridhar (EEE) Mrs. B. Jamuna (ECE) Mrs. K Prathyusha (CSE) Mrs. S. Sravan Kumar (IT) Mrs. V. Janaki (H&S) Mrs. J. Sangeeta (AIML) Mr.Sanjeeva Rao (CSG)	Biannually

25	Alumni	Mr. M.V.V.Satya Narayana Chowdary Asst. Prof in ECE	Mr. B. Suresh (CE) Mr. N.Ramesh Babu(EEE) Mr. M.V.V.Satya Narayana Chowdary(ECE) Mrs. C.Archana (CSE) Dr. M. Ramu (IT) Mr. D.Srisailam(MBA) Mrs.V.Sunitha(H&S) Mr. Sunilkumar Yadav (AIML)	Biannually
26	Class Work / Mobile Monitoring	Dr. Chenna Keshava Reddy Prof in ECE	Mr. N. Ravi (CE) Mr. K Chenchi Reddy (EEE) Mr. Chennakeshava Reddy (ECE) Mrs. M.Srimathi (CSE) Mr. J. Sudheer Kumar (IT) Mr. P.Deepak Goud (MBA) Mrs. G. Sunitha (H&S) Mrs. K. Navatha (AIML)	Quarterly
27.	Anti-Drug	Dr K Srinivasa Reddy Prof in ECE	Dr. Pranyanatha Reddy Prof in CSE Dr. Ramu AssocProf in IT Dr. V Surya Narayana Prof in MBA Mr. C Veeresh Kumar Asst. Prof in CE Mr. B Ramesh Asst. Prof in EEE Mrs. J Rachana Prof in AIML Mr. B Kundan Asst. Prof in CSG Mrs. B Gaythri Asst. Prof in H&S Varun, Dept. of ECE Student B.Laxmi Prasuna, Dept. of CSE Student Chand Kumari, Dept. of AIML Student P.Uday Kumar, Dept. of EEE Student K.Dhanush Karthik, Dept. of IT Student P.Sushmita, Dept. of CSD Student	Biannually

*Suresh*  
Principal  
11/11/23

Copy to: Secretary Sir  
All HODs for N.A

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE (UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH)  
Accredited by NAAC- 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 8498085218. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in). [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

Ref: TKREC/IQAC/Committees/ 07/2023-24

Date: 31-08-2023

## CIRCULAR

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

To: All Members of the IQAC Committee

We are pleased to announce the INTERNAL QUALITY ASSURANCE CELL (IQAC) for the A.Y 2023-24, effective 1<sup>st</sup> September 2023. The IQAC serves as a central body responsible for overseeing the operations of the institution, with a dedicated focus on enhancing its overall quality.

The committee is set to convene quarterly, with additional meetings arranged when required.

The IQAC Committee will consist of the following members:

S.No.	Name of the Staff	Designation	position
1	Dr.K Venkata Murali Mohan	Principal	Chairman
2	Sri. T Amarnath Reddy	Management Member	Member
3	Dr N Rajasekhar Varma	Professor in EEE	Member
4	Dr. V.Madhavi	Assoc. Prof. in H&S	Member
5	Dr. C.Annapalagan	Professor in ECE	Member
6	Mrs. K.Srilatha	Asst. Prof in CSE	Member
7	Mrs. J. Rachana	Asst. Prof in AIML	Member
8	Mr. T. Pavan Kumar	Asst. Prof in CE	Member
9	Mrs. K. Srujitha	Asst. Prof in MBA	Member
10	Mr. J Venkateswarlu	Sr. Administrative Staff	Member
11	Mr. B Chandra Shekar	Sr. Administrative Staff	Member
12	Mr. A Appa Rao	Advocate, High Court of Telangana, Hyderabad	Legal Expert
13	Latha N Bhatia	NALSOFT, Hyderabad	Member
14	V Praveen	Parent representative	Member
15	D Deekshitha	Alumni	Member
16	Palamakula Anay Reddy	22R91A04J1 Student	Member
17	Sudireddy Pallavi	22R91A05N3 Student	Member
18	Dr. R.Shankar	Professor in ECE	Member Secretary



# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE (UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH)  
Accredited by NAAC- 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 8498085218. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in). [www.tkrec.ac.in](http://www.tkrec.ac.in)



## Functions & Responsibilities

- ❖ **Development and Application of Quality Benchmarks:** Create and implement quality benchmarks and parameters for various academic and administrative activities within the institution.
- ❖ **Fostering a Learner-Centric Environment:** Cultivate a learner-centric environment that promotes quality education and facilitates faculty development in adopting the necessary knowledge and technology for effective teaching and learning.
- ❖ **Feedback Collection:** Arrange for the collection of feedback responses from students, parents, and other stakeholders regarding quality-related institutional processes.
- ❖ **Information Dissemination:** Share information pertaining to various quality parameters in higher education with the relevant stakeholders.
- ❖ **Workshops and Seminars:** Organize workshops and seminars centered on quality-related themes and encourage the formation of quality circles.
- ❖ **Documentation of Quality Initiatives:** Document all programs and activities aimed at enhancing quality within the institution.
- ❖ **Coordination Hub:** Serves as a central coordinating agency within the institution for quality-related activities, including the adoption and dissemination of best practices.
- ❖ **Institutional Database Management:** Develop and maintain an institutional database through Management Information Systems (MIS) to continually enhance institutional quality.
- ❖ **Cultivating a Quality Culture:** Promote and nurture a culture of quality throughout the institution.
- ❖ **Annual Quality Assurance Report (AQAR):** Prepare the Annual Quality Assurance Report (AQAR) to assess and report on the institution's quality-related initiatives and outcomes.

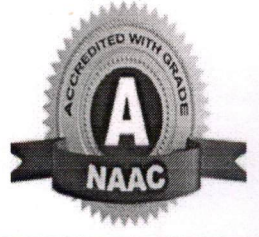
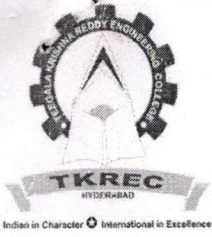
*W. Venkatesh*  
PRINCIPAL

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



Ref: TKREC/IQAC/CIR/20230922/01a

College Code: R9  
22<sup>nd</sup> Sept, 2023

## CIRCULAR

The IQAC Committee is scheduled to convene on September 26, 2023, at 2:00 pm in the Principal's Chamber. All committee members are urged to participate in the meeting to deliberate on the following agenda items:

### Agenda:

- ✓ Identifying committee members responsible for data updation.
- ✓ Establishing a format for the performance appraisal of faculties.
- ✓ Nominating coordinators for IQAC at the departmental level.
- ✓ Compiling department-wise reports highlighting the quality and excellence demonstrated by faculty members.
- ✓ Submission of proposals for AQIS.
- ✓ Review of Previous IQAC Activities.
- ✓ Discussion on Improvement Initiatives.
- ✓ Action Plan Formulation.
- ✓ Approval Process.

*Wrent 22/9/23*  
Principal & IQAC Chairman  
Dr. K Venkata Murali Mohan

### Copy to:

1. Sri. T. Amarnath Reddy, Treasurer, TKRES
2. Principal Office
3. Dr. R. Shankar, Professor, ECE
4. Dr. N Rajasekhar Varma, Professor, EEE
5. Dr. C. Anna Palagan, Professor, ECE
6. Mr. T. Pavan Kumar, Assistant Professor, Civil
7. Mrs. K. Srilatha, Assistant Professor, CSE
8. Dr. J. Praveen Kumar, Associate Professor, IT
9. Dr. V. Madhavi, Professor, H & S
10. Mrs. K. Srujitha, Assistant Professor, MBA & Other IQAC members

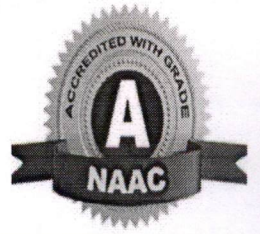


# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

Date: 26-09-2023

Ref: TKREC/IQAC/20230926/01b

## IQAC Meeting

Venue: Principal Chamber

Time: 2:00 PM

### Members Present

S.No.	Name of the Members	Designation	Position	Signature
1.	Dr. K Venkata Murali Mohan	Principal	Chairman	
2.	Dr. R. Shankar	Professor, ECE	Coordinator	
3.	Dr N Rajasekhar Varma	Professor, EEE	Member	
4.	Dr. C. Anna Palagan	Professor, ECE	Member	
5.	Mr. T. Pavan Kumar	Assistant Professor, Civil	Member	
6.	Mrs. K. Srilatha	Assistant Professor, CSE	Member	
7.	Dr. J. Praveen Kumar	Associate Professor, IT	Member	
8.	Dr. V. Madhavi	Professor, H & S	Member	
9.	Mrs. K. Srujitha	Assistant Professor, MBA	Member	
10.	Mrs. J. Rachana	Assistant Professor, AIML	Member	
11.	Mr. B. Chandra Shekar	Sr. Administrative staff	Member	
12.	Mr. J. Venkateswasralu	Sr. Administrative staff	Member	

The Principal chaired the meeting in the Principal's chamber on September 26, 2021, at 2:00 PM. The agenda discussed during the meeting included:

### Agenda:

- ✓ Identifying committee members responsible for data updation.
- ✓ Establishing a format for the performance appraisal of faculties.
- ✓ Nominating coordinators for IQAC at the departmental level.
- ✓ Compiling department-wise reports highlighting the quality and excellence demonstrated by faculty members.
- ✓ Submission of proposals for AQIS.
- ✓ Review of Previous IQAC Activities.
- ✓ Discussion on Improvement Initiatives.
- ✓ Action Plan Formulation.
- ✓ Approval Process.

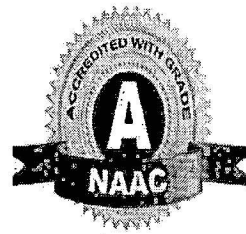
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

## Minutes of Meeting:

- ✓ The meeting commenced with the Chairperson welcoming all attendees.
- ✓ Committee members were nominated and assigned responsibilities for data updation and performance appraisal formats.
- ✓ Coordinators for IQAC at the departmental level were appointed.
- ✓ Department-wise reports were reviewed, and areas of quality and excellence were identified.
- ✓ Proposals for AQIS were discussed and finalized.
- ✓ Previous IQAC activities were reviewed, and achievements were noted.
- ✓ Improvement initiatives were discussed, and action points were outlined.
- ✓ An action plan was formulated based on the discussions, and responsibilities were assigned.
- ✓ The action plan was approved unanimously by all members.

## Action taken on Previous Meeting:

S. No	Agenda	Action Taken
1.	Conducting Exams	Exam schedules were finalized and communicated to students and faculty. Invigilation arrangements were made to ensure smooth conduct of exams. Examination centers were set up with necessary facilities and supervision. Examination papers were prepared, reviewed, and distributed as per the schedule. Exam results were compiled, checked for accuracy, and published

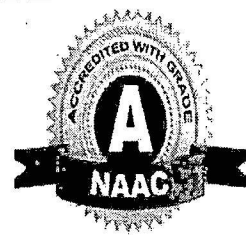
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

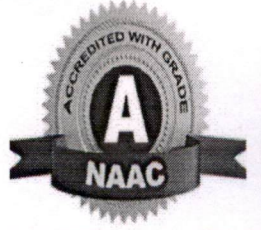
		<p>in a timely manner.</p> <p>Any issues or discrepancies during the exams were addressed promptly to maintain integrity and fairness.</p>
2.	Organizing IIC programs	<p>IIC programs were planned and scheduled in collaboration with relevant departments and external partners.</p> <p>Topics and themes for the programs were chosen to align with institutional goals and promote innovation and entrepreneurship.</p> <p>Speakers and experts were invited to deliver lectures, workshops, and hands-on sessions.</p> <p>Logistics and arrangements for venue, equipment, and catering were coordinated to ensure smooth execution of the programs.</p> <p>Attendance and participation of students and faculty were encouraged through effective communication and promotion.</p> <p>Feedback mechanisms were put in place to evaluate the impact and effectiveness of the programs.</p>
3.	Reviewing the mentoring of all faculty members	<p>Mentoring programs and practices were reviewed to ensure alignment with institutional objectives and faculty development needs.</p> <p>Mentors and mentees were matched based on their areas of expertise and professional goals.</p> <p>Regular meetings and sessions were organized to facilitate communication and support between mentors and mentees.</p> <p>Feedback from both mentors and mentees was collected to assess</p>

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

		<p>the effectiveness of the mentoring process.</p> <p>Areas for improvement in mentoring practices were identified and addressed through training and resources.</p> <p>Success stories and best practices from mentoring relationships were shared to inspire and motivate faculty members to actively engage in mentoring.</p>
--	--	--

  
CO-ORDINATOR

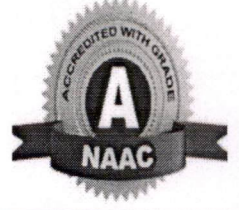
  
PRINCIPAL

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE (UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)



Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

Ref: TKREC/IQAC/CIR/20231106/02c

06<sup>th</sup> Nov, 2023

## CIRCULAR

The IQAC Committee meeting is scheduled to convene on November 10, 2023, at 9:30 am in the Board Room. All committee members are requested to attend the meeting to deliberate on the following agenda:

### Agenda:

- ✓ Identifying committee members for JNTUH data updating.
- ✓ Submission of proposals for FDP.
- ✓ Organization of seminars across all departments.
- ✓ Follow-up on course file completion.
- ✓ Progress Review of Implemented Initiatives.
- ✓ Curriculum Enhancement Strategies.
- ✓ Review of Student Performance Metrics.
- ✓ Assessment of Teaching Methods.
- ✓ Discussion on Research Opportunities.

*K. Venk*  
*6/11/23*  
Principal & IQAC Chairman

Dr. K Venkata Murali Mohan

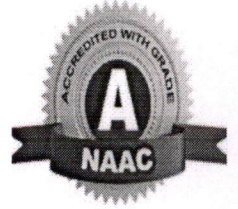
### Copy to:

1. Sri. T. Amarnath Reddy, Treasurer, TKRES
2. Principal Office
3. Dr. R. Shankar, Professor, ECE
4. Dr. N Rajasekhar Varma, Professor, EEE
5. Dr. C. Anna Palagan, Professor, ECE
6. Mr. T. Pavan Kumar, Assistant Professor, Civil
7. Mrs. K. Srilatha, Assistant Professor, CSE
8. Dr. J. Praveen Kumar, Associate Professor, IT
9. Dr. V. Madhavi, Professor, H & S
10. Mrs. K. Srujitha, Assistant Professor, MBA & Other IQAC members

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE (UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



Ref: TKREC/IQAC/20221126/02d

College Code: R9  
Date: 10-11-2023

## IOAC Meeting

Venue: Board Room

Time: 9:30AM

### Members Present

S.No.	Name of the Members	Designation	Position	Signature
1.	Dr. K Venkata Murali Mohan	Principal	Chairman	
2.	Dr. R. Shankar	Professor, ECE	Coordinator	
3.	Dr N Rajasekhar Varma	Professor, EEE	Member	
4.	Dr. C. Anna Palagan	Professor, ECE	Member	
5.	Mr. T. Pavan Kumar	Assistant Professor, Civil	Member	
6.	Mrs. K. Srilatha	Assistant Professor, CSE	Member	
7.	Dr. J. Praveen Kumar	Associate Professor, IT	Member	
8.	Dr. V. Madhavi	Professor, H & S	Member	
9.	Mrs. K. Srujitha	Assistant Professor, MBA	Member	
10.	Mrs. J. Rachana	Assistant Professor, AIML	Member	
11.	Mr. B. Chandra Shekar	Sr. Administrative staff	Member	
12.	Mr. J. Venkateswasralu	Sr. Administrative staff	Member	

The meeting was conducted in the Board Room on November 10, 2023, at 9:30 AM, with the IQAC Coordinator presiding over to address the following agenda:

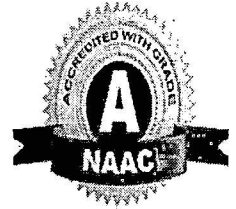
### **Agenda:**

- ✓ Identifying committee members for JNTUH data updating.
- ✓ Submission of proposals for FDP.
- ✓ Organization of seminars across all departments.
- ✓ Follow-up on course file completion.

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE (UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

- ✓ Progress Review of Implemented Initiatives.
- ✓ Curriculum Enhancement Strategies.
- ✓ Review of Student Performance Metrics.
- ✓ Assessment of Teaching Methods.
- ✓ Discussion on Research Opportunities.



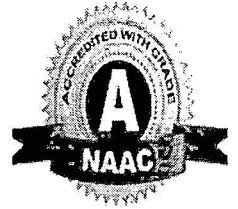
## Minutes of Meeting:

- ✓ Committee members were identified and assigned responsibilities for JNTUH data updating.
- ✓ Proposals for faculty development programs (FDP) were discussed and finalized.
- ✓ Seminars across all departments were planned and scheduled.
- ✓ Course file completion status was reviewed, and follow-up actions were decided.
- ✓ Progress of implemented initiatives was reviewed, and achievements were noted.

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE (UGC-Autonomous)

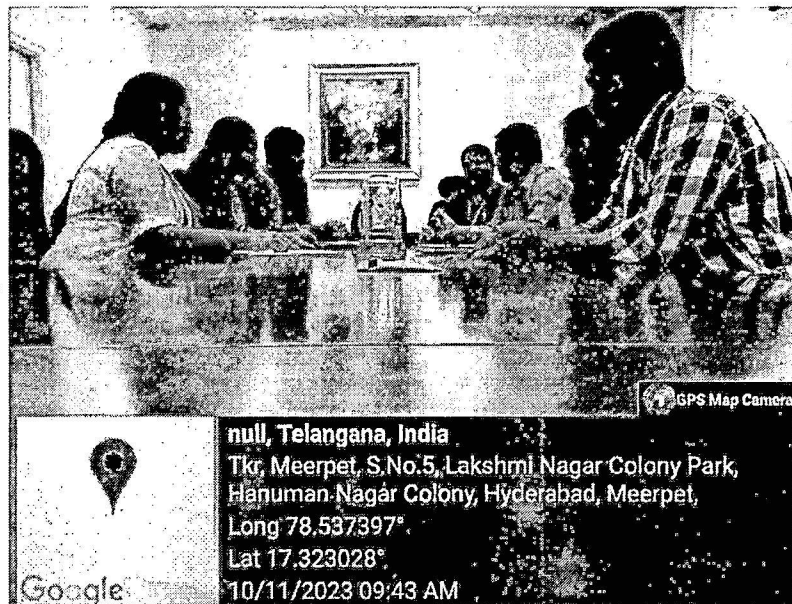
(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

- ✓ Strategies for curriculum enhancement were discussed, and action points were outlined.
- ✓ Student performance metrics were analyzed to identify areas for improvement.
- ✓ Teaching methods were assessed for effectiveness, and recommendations were made.
- ✓ Research opportunities were explored and prioritized based on their relevance and impact.



### Action taken on Previous Meeting:

S. No	Agenda	Action Taken
1.	Identifying committee members responsible for	Responsibilities were assigned based on expertise and availability.  Regular meetings were scheduled to ensure timely updates and coordination among committee members.



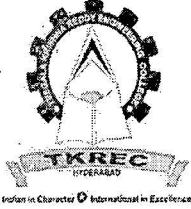
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

	data updation.	
2.	Establishing a format for the performance appraisal of faculties	<p>Various formats were reviewed and evaluated based on their effectiveness and alignment with institutional goals.</p> <p>Feedback from faculty members and stakeholders was collected to tailor the format to meet specific needs and objectives.</p> <p>The finalized format was implemented and communicated to all faculty members along with guidelines for appraisal.</p>
3.	Nominating coordinators for IQAC at the departmental level	<p>Departments were consulted to nominate suitable candidates for IQAC coordinators.</p> <p>Criteria for selection were established to ensure the coordinators' capability and commitment to IQAC responsibilities.</p> <p>Nominees were evaluated based on their qualifications, experience, and willingness to serve.</p> <p>Coordinators were officially appointed and provided with training and support to fulfill their roles effectively.</p>
4.	Compiling department-wise reports highlighting the quality and excellence	<p>Each department was tasked with compiling reports showcasing faculty achievements in quality and excellence.</p> <p>Guidelines and templates were provided to standardize the reporting process.</p> <p>Faculty members were encouraged to submit their</p>

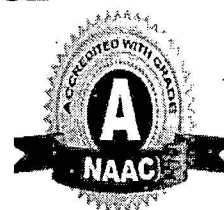
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

	demonstrated by faculty members	accomplishments and contributions for inclusion in the reports.  The compiled reports were reviewed, refined, and consolidated into a comprehensive document for presentation and dissemination.
5.	Submission of proposals for AQIS	Faculty members were invited to submit proposals for AQIS (Academic Quality Improvement Scheme).  Guidelines and criteria for proposal submission were communicated to ensure alignment with AQIS objectives.  Proposals were reviewed and evaluated by a designated committee based on relevance, feasibility, and potential impact.  Selected proposals were refined and submitted to AQIS for consideration and funding.
6.	Review of Previous IQAC Activities	A comprehensive review was conducted to assess the effectiveness and outcomes of previous IQAC activities.  Achievements, challenges, and lessons learned were documented and analyzed to inform future planning and decision-making.  Feedback from stakeholders and participants was solicited to gain insights into the impact of IQAC initiatives.  Recommendations for improvement and areas of focus for the next cycle of IQAC activities were identified and incorporated

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)

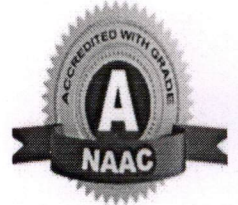


College Code: R9

		into the action plan.
7.	Discussion on Improvement Initiatives	<p>An open forum was facilitated to encourage brainstorming and discussion on potential improvement initiatives.</p> <p>Issues and challenges hindering institutional progress were identified and prioritized for intervention.</p> <p>Innovative ideas and best practices were shared among participants to inspire creativity and collaboration.</p> <p>Feasibility studies and pilot projects were proposed to test the viability and impact of selected improvement initiatives.</p>
8.	Action Plan Formulation	<p>Based on the discussions and inputs gathered, an action plan was formulated to address identified areas for improvement.</p> <p>Clear objectives, strategies, and timelines were outlined for each initiative included in the action plan.</p> <p>Responsibilities were assigned to relevant stakeholders and committees to ensure accountability and progress monitoring.</p> <p>The action plan was structured to be flexible and adaptable to changing circumstances and priorities.</p>
9.	Approval Process	<p>The drafted action plan was presented to the relevant authorities and stakeholders for review and approval.</p> <p>Feedback and suggestions were incorporated into the final version</p>

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE (UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA



Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)

College Code: R9

		<p>of the action plan.</p> <p>Unanimous approval was obtained from all concerned members before proceeding with implementation.</p>
--	--	---

  
CO-ORDINATOR

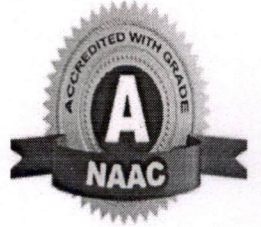
  
PRINCIPAL

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



Ref: TKREC/IQAC/CIR/20240124/03e


College Code: R9  
24<sup>th</sup> Jan, 2024

## CIRCULAR

The IQAC Committee meeting is scheduled to convene on January 29, 2024, at 2:00 pm in the Principal's Chamber. All committee members are urged to attend the meeting to deliberate on the following agenda:

### Agendas:

- ✓ Submission of TSCOST Project.
- ✓ Organization of a conference.
- ✓ Verification of Course Files.
- ✓ Verification of Lab Manuals.
- ✓ Review of Institutional Accreditation Process.
- ✓ Analysis of Alumni Feedback.
- ✓ Evaluation of Community Engagement Initiatives.
- ✓ Examination of Resource Allocation.
- ✓ Discussion on Staff Training Programs

  
Principal & IQAC Chairman  
Dr. K Venkata Murali Mohan

### Copy to:

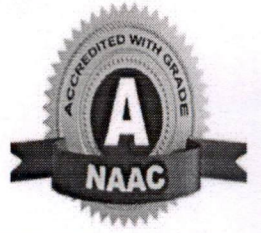
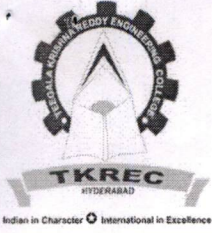
1. Sri. T. Amarnath Reddy, Treasurer, TKRES
2. Principal Office
3. Dr. R. Shankar, Professor, ECE
4. Dr. N Rajasekhar Varma, Professor, EEE
5. Dr. C. Anna Palagan, Professor, ECE
6. Mr. T. Pavan Kumar, Assistant Professor, Civil
7. Mrs. K. Srilatha, Assistant Professor, CSE
8. Dr. J. Praveen Kumar, Associate Professor, IT
9. Dr. V. Madhavi, Professor, H & S
10. Mrs. K. Srujitha, Assistant Professor, MBA & Other IQAC members

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



Ref: TKREC/IQAC/20230129/03f

College Code: R9

Date: 29-1-2024

## IQAC Meeting

Venue: Principal Chamber

Time: 2:00 PM

### Members Present

S.No.	Name of the Members	Designation	Position	Signature
1.	Dr. K Venkata Murali Mohan	Principal	Chairman	
2.	Dr. R. Shankar	Professor, ECE	Coordinator	
3.	Dr N Rajasekhar Varma	Professor, EEE	Member	
4.	Dr. C. Anna Palagan	Professor, ECE	Member	
5.	Mr. T. Pavan Kumar	Assistant Professor, Civil	Member	
6.	Mrs. K. Srilatha	Assistant Professor, CSE	Member	
7.	Dr. J. Praveen Kumar	Associate Professor, IT	Member	
8.	Dr. V. Madhavi	Professor, H & S	Member	
9.	Mrs. K. Srujitha	Assistant Professor, MBA	Member	
10.	Mrs. J. Rachana	Assistant Professor, AIML	Member	
11.	Mr. B. Chandra Shekar	Sr. Administrative staff	Member	
12.	Mr. J. Venkateswasralu	Sr. Administrative staff	Member	

The meeting was held in Principal chamber on 29-1-2024 at 2:00PM. The meeting was

presided by the principal to discuss the following agenda:

### **Agendas:**

- ✓ Submission of TSCOST Project.
- ✓ Organization of a conference.
- ✓ Verification of Course Files.
- ✓ Verification of Lab Manuals.
- ✓ Review of Institutional Accreditation Process.
- ✓ Analysis of Alumni Feedback.
- ✓ Evaluation of Community Engagement Initiatives.
- ✓ Examination of Resource Allocation.
- ✓ Discussion on Staff Training Programs

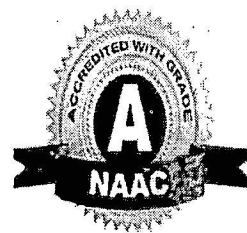
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

## Minutes of Meeting:

- ✓ The TSCOST Project was submitted and discussed for approval.
- ✓ Plans for organizing a conference were finalized, including venue, date, and themes.
- ✓ Course files and lab manuals were verified for accuracy and completeness.
- ✓ The institutional accreditation process was reviewed to ensure compliance with standards.
- ✓ Alumni feedback was analyzed to identify strengths and areas for improvement.
- ✓ Community engagement initiatives were evaluated for impact and effectiveness.
- ✓ Resource allocation was examined to ensure optimal utilization of funds and facilities.
- ✓ Staff training programs were discussed to enhance professional development and job satisfaction.

## Action taken on Previous Meeting:

S. No	Agenda	Action Taken
1.	Identifying committee members for JNTUH data updating	A committee responsible for JNTUH data updating was established, comprising members with relevant expertise. Roles and responsibilities were clearly defined and communicated to each committee member. Regular meetings were scheduled to track progress, address challenges, and ensure timely updates to JNTUH data.
2.	Submission of proposals for Faculty	Faculty members were invited to submit proposals for FDP, aligned with institutional goals and individual professional development needs.

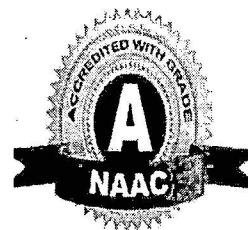
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

	Development Programs (FDP)	Guidelines and criteria for proposal submission were communicated to ensure relevance and feasibility.  Submitted proposals were reviewed by a designated committee based on merit, impact, and alignment with FDP objectives.  Selected proposals were further refined, approved, and scheduled for implementation
3.	Organization of seminars across all departments	A seminar organizing committee was formed, comprising representatives from each department.  Themes, topics, and speakers for seminars were identified based on departmental needs and current trends.  Logistics and arrangements for venue, scheduling, and promotion were coordinated by the committee.  Seminars were conducted successfully, with active participation from faculty and students across all departments.
4.	Follow-up on course file completion	A follow-up mechanism was established to track the progress of course file completion.  Department heads and coordinators were tasked with ensuring that faculty members completed and submitted course files within the specified timeline.  Regular reminders and updates were sent to faculty members to keep them informed of deadlines and requirements.  Support and assistance were provided to faculty members encountering difficulties or delays in completing their course



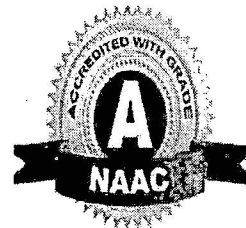
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

		files.
5.	Progress Review of Implemented Initiatives	<p>Comprehensive review was conducted to assess the progress and outcomes of implemented initiatives.</p> <p>Key performance indicators and success criteria were used to evaluate the effectiveness and impact of each initiative.</p> <p>Achievements, challenges, and lessons learned were documented and analyzed to inform future planning and decision-making.</p> <p>Feedback from stakeholders and participants was solicited to gain insights into the perceived value and relevance of the initiatives.</p>
6.	Curriculum Enhancement Strategies	<p>Strategies for curriculum enhancement were developed based on identified needs, emerging trends, and stakeholder feedback.</p> <p>Curriculum committees were established to review and update existing curricula, ensuring alignment with industry standards and academic best practices.</p> <p>New courses, modules, or learning activities were introduced to address emerging topics or skill gaps in the curriculum.</p> <p>Feedback mechanisms were implemented to gather input from faculty and students on the effectiveness and relevance of curriculum enhancements</p>
7.	Review of Student Performance	<p>Student performance metrics, including academic grades, attendance records, and feedback scores, were analyzed to identify trends and patterns.</p>

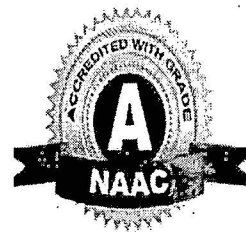
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

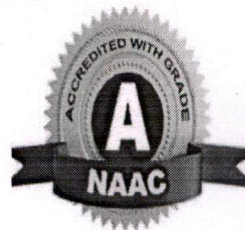
	Metrics	<p>Areas of strength and areas for improvement were identified based on the review of student performance data.</p> <p>Interventions and support measures were implemented to address issues impacting student performance and success.</p> <p>Continuous monitoring and evaluation of student performance metrics were conducted to track progress and measure the impact of interventions</p>
8.	Assessment of Teaching Methods	<p>Teaching methods and pedagogical approaches were assessed for their effectiveness in engaging students and promoting learning outcomes.</p> <p>Classroom observations, student feedback surveys, and peer evaluations were used to evaluate teaching methods.</p> <p>Innovative teaching strategies and technologies were explored and piloted to enhance teaching effectiveness and student engagement.</p> <p>Faculty development programs and workshops were organized to provide training and support for adopting effective teaching methods.</p>
9.	Discussion on Research Opportunities	<p>Opportunities for research collaboration, funding, and publication were discussed among faculty members and research groups.</p> <p>Research priorities and areas of interest were identified based on institutional goals, faculty expertise, and emerging trends in the</p>

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

		<p>field.</p> <p>Collaborative research projects and interdisciplinary initiatives were proposed to address complex challenges and create impact.</p> <p>Support mechanisms, such as research grants, facilities, and partnerships, were explored to facilitate research opportunities for faculty members</p>
--	--	--

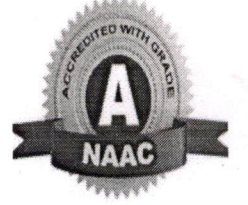
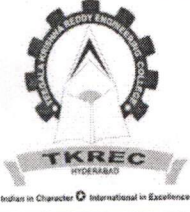
  
CO-ORDINATOR

  
PRINCIPAL

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)



Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)

College Code: R9

Ref: TKREC/IQAC/CIR/20240305/04g

5<sup>th</sup> March, 2024

## CIRCULAR

The IQAC Committee meeting will be held on 11<sup>th</sup> March, 2024 in Principal Chamber at 2.00 pm. All the committee members are requested to attend the meeting to discuss the following agenda:

### Agendas:

- ✓ Conducting Exams.
- ✓ Organizing IIC programs.
- ✓ Reviewing the mentoring of all faculty members.
- ✓ Final Review and Approval of Action Plan.
- ✓ Discussion on Future IQAC Activities.
- ✓ Analysis of Student Satisfaction Surveys.
- ✓ Evaluation of Faculty Development Initiatives.
- ✓ Examination of Budget Allocation.
- ✓ Any Other Business.

*K Venkata Murali Mohan*  
Principal & IQAC Chairman

Dr. K Venkata Murali Mohan

### Copy to:

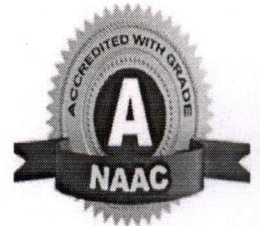
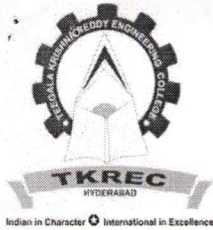
1. Sri. T. Amarnath Reddy, Treasurer, TKRES
2. Principal Office
3. Dr. R. Shankar, Professor, ECE
4. Dr. N Rajasekhar Varma, Professor, EEE
5. Dr. C. Anna Palagan, Professor, ECE
6. Mr. T. Pavan Kumar, Assistant Professor, Civil
7. Mrs. K. Srilatha, Assistant Professor, CSE
8. Dr. J. Praveen Kumar, Associate Professor, IT
9. Dr. V. Madhavi, Professor, H & S
10. Mrs. K. Srujitha, Assistant Professor, MBA & Other IQAC members

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

Ref: TKREC/IQAC/20240311/04h

Date: 11-03-2024

## IQAC Meeting

Venue: Principal Chamber

Time: 2:00 PM

### Members Present

S.No.	Name of the Members	Designation	Position	Signature
1.	Dr. K Venkata Murali Mohan	Principal	Chairman	
2.	Dr. R. Shankar	Professor, ECE	Coordinator	
3.	Dr N Rajasekhar Varma	Professor, EEE	Member	
4.	Dr. C. Anna Palagan	Professor, ECE	Member	
5.	Mr. T. Pavan Kumar	Assistant Professor, Civil	Member	
6.	Mrs. K. Srilatha	Assistant Professor, CSE	Member	
7.	Dr. J. Praveen Kumar	Associate Professor, IT	Member	
8.	Dr. V. Madhavi	Professor, H & S	Member	
9.	Mrs. K. Srujitha	Assistant Professor, MBA	Member	
10.	Mrs. J. Rachana	Assistant Professor, AIML	Member	
11.	Mr. B. Chandra Shekar	Sr. Administrative staff	Member	
12.	Mr. J. Venkateswasralu	Sr. Administrative staff	Member	

The meeting was held in Principal chamber on 11-03-2024 at 2:00 p.m. The meeting was presided over by the principal to discuss the following agenda:

### Agendas:

- ✓ Conducting Exams.
- ✓ Organizing IIC programs.
- ✓ Reviewing the mentoring of all faculty members.
- ✓ Final Review and Approval of Action Plan.
- ✓ Discussion on Future IQAC Activities.
- ✓ Analysis of Student Satisfaction Surveys.

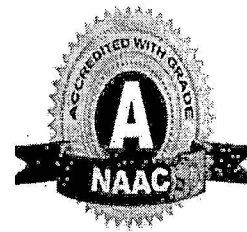
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

- ✓ Evaluation of Faculty Development Initiatives.
- ✓ Examination of Budget Allocation.
- ✓ Any Other Business.

## Minutes of the Meeting:

- ✓ Plans for conducting exams were finalized, including exam schedules and invigilation arrangements.
- ✓ IIC programs were organized to promote innovation and entrepreneurship among students.
- ✓ Mentoring of all faculty members was reviewed to ensure professional growth and development.
- ✓ The final review of the action plan was conducted, and any necessary revisions were made.
- ✓ Future IQAC activities were discussed and planned based on institutional goals and objectives.
- ✓ Student satisfaction surveys were analyzed to identify areas for improvement in academic and support services.
- ✓ Faculty development initiatives were evaluated for their impact on teaching and research.
- ✓ Budget allocation was examined to ensure alignment with institutional priorities and strategic objectives.
- ✓ Any other business brought forward by the attendees was discussed and addressed.

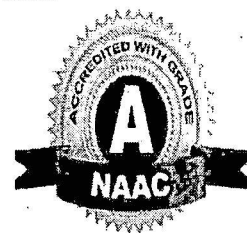
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society. Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

## Action taken on Previous Meeting:

S. No	Agenda	Action Taken
1.	Submission of TSCOST Project	<p>The TSCOST Project proposal was prepared in accordance with the guidelines provided.</p> <p>Necessary documentation and supporting materials were compiled and submitted to the relevant authorities.</p> <p>Follow-up communications were initiated to track the progress of the project proposal and address any queries or feedback.</p>
2	Organization of a conferenc	<p>A conference organizing committee was formed, comprising members responsible for logistics, program content, and promotion.</p> <p>Venue selection, booking, and arrangements were coordinated by the committee to ensure suitability and availability.</p> <p>Keynote speakers, session presenters, and panelists were invited and confirmed for participation.</p> <p>Marketing and promotional activities were conducted to generate interest and registrations for the conference.</p>
3	Verification of Course Files	<p>Course files submitted by faculty members were reviewed and verified for completeness, accuracy, and adherence to guidelines.</p> <p>Feedback and guidance were provided to faculty members for any necessary revisions or updates to their course files.</p> <p>Records of verified course files were maintained for</p>

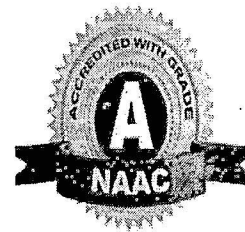
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpeta, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

		documentation and future reference
4	Verification of Lab Manuals	<p>Lab manuals for practical courses were reviewed and verified to ensure alignment with curriculum requirements and learning objectives.</p> <p>Accuracy, clarity, and comprehensiveness of lab instructions and procedures were assessed during the verification process.</p> <p>Any discrepancies or areas for improvement identified in the lab manuals were addressed through revisions and updates.</p>
5	Review of Institutional Accreditation Process	<p>The institutional accreditation process was reviewed to assess compliance with accreditation standards and requirements.</p> <p>Documentation and evidence supporting accreditation criteria were compiled and organized for review and evaluation.</p> <p>Gap analysis was conducted to identify areas needing improvement or additional documentation to meet accreditation standards.</p> <p>Action plans were formulated and implemented to address identified gaps and enhance institutional readiness for accreditation.</p>
6	Analysis of Alumni Feedback	<p>Feedback surveys or questionnaires were distributed to alumni to gather input and insights on their experiences and perceptions.</p> <p>Responses from alumni were collected, compiled, and analyzed to identify trends, strengths, and areas for improvement.</p>



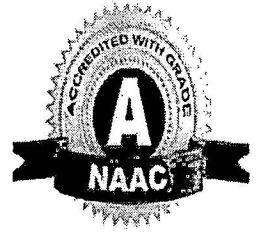
# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpet, Balapur(M), Hyderabad, Telangana- 500097

Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

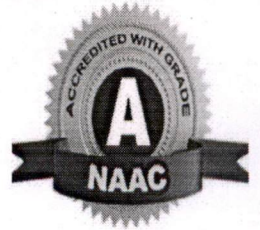
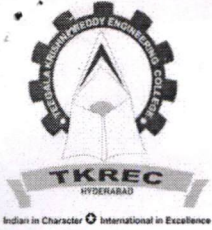
		Key findings and recommendations from the analysis were shared with relevant stakeholders for consideration and action.
7	Evaluation of Community Engagement Initiatives	<p>Community engagement initiatives were evaluated based on their objectives, impact, and alignment with institutional values and goals.</p> <p>Feedback from community partners, stakeholders, and participants was collected to assess the effectiveness and relevance of the initiatives.</p> <p>Success stories, case studies, and testimonials highlighting the impact of community engagement initiatives were documented and shared.</p>
8	Examination of Resource Allocation	<p>Resources allocated to various departments and programs were reviewed and evaluated for alignment with strategic priorities and goals.</p> <p>Budgetary allocations, staffing levels, and infrastructure investments were analyzed to ensure optimal utilization and efficiency.</p> <p>Recommendations for reallocation or optimization of resources were proposed based on the examination findings and analysis.</p>
9	Discussion on Staff Training Programs	Training needs assessment surveys or interviews were conducted to identify skill gaps and development areas among staff members.

# TEEGALA KRISHNA REDDY ENGINEERING COLLEGE

(UGC-Autonomous)

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTUH  
Accredited by NAAC with 'A' Grade. Accredited by NBA)

Medbowli, Meerpeta, Balapur(M), Hyderabad, Telangana- 500097  
Mob: 9989988912. Email: [info@tkrec.ac.in](mailto:info@tkrec.ac.in), [www.tkrec.ac.in](http://www.tkrec.ac.in)



College Code: R9

		<p>Training programs and workshops were designed and tailored to address identified training needs and priorities.</p> <p>Participation in external training opportunities, conferences, and professional development activities was encouraged and supported.</p> <p>Feedback mechanisms were established to evaluate the effectiveness and impact of staff training programs and initiatives.</p>
--	--	---

  
CO-ORDINATOR

  
PRINCIPAL 11/3/24